

# Christian Horizons

Christian Horizons is a non-profit organization that operates in Ontario, Saskatchewan, and overseas in places like Ethiopia and Haiti. We have been serving people who experience disabilities for over 50 years. Our Vision is that people who experience disabilities belong to communities where their God-given gifts are valued and respected. Every role in our organization plays a vital role in achieving this, and our goal is to find a candidate who can help us achieve our Values, Vision, and Mission. Visit our website: <https://christianhorizons.org/> for more information.

## **Full Time, Permanent Executive Director Ottawa Region (In-Office)**

The Executive Director is responsible for the development and implementation of locations to meet the needs of people who experience disabilities in their assigned district. The Executive Director leads, promotes and ensures the implementation of services consistent with the organizational culture, Service Principles, policies, and procedures. The Executive Director ensures compliance with all legislation and regulations. The Executive Director leads their team in fostering relationships within the Christian community toward the fulfillment of the organizational vision. The Executive Director provides leadership that fosters healthy district management and administrative teams, and a positive work environment for all Christian Horizons employees and volunteers in the district. They will provide leadership through their role on the Organizational Leadership Team.

The Executive Director embraces the Christian Faith Foundation of the organization; ensures the Christian ethos and the Values, Vision and Mission permeate their job responsibilities; and personally, commits to the expectations as outlined in the Statement of Faith.

### **Responsibilities:**

- Provide oversight and direction to ensure that Christian Horizons' Service Principles are implemented to meet or exceed the quality standards as defined by the appropriate Ministries and Accreditation Standards.
- Ensure that the organization's Faith Foundation, Values, Vision, and Mission are realized throughout the activities and actions of the district.
- Ensure the ongoing viability and quality of existing services.
- Ensure the tracking and timely response to new developments in the district.
- Accountable for district operational issues, ensuring processes and decisions are consistent with the organizational culture of Christian Horizons.
- Participate as a member of the Organizational Leadership Team to provide leadership to our national services and recommendations to the Senior Leadership Team on operational matters, policies, and procedures.
- Provide input to organizational Strategic Priorities and the development of the Strategic Plan.
- Formulate department operating plans to achieve relevant outcomes identified in the Strategic Plan.
- Ensure collaboration and cooperation across the district and throughout the organization.
- Provide district leadership consistent with the Values, Vision and Mission, Faith Foundation of Christian Horizons.
- Work with departments to plan, negotiate, and monitor financial, human resources, property, and information technology requirements for the district.

***We thank all applicants; however, only those selected for an interview will be contacted.***

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- Support the Faith Foundation of Christian Horizons through motivation and support by leading in prayer, devotions, practices and/or traditions.
- Ensure the recruitment, assignment, and supervision of the district management team.
- Remain current on Ministry regulations and directives and respond to situations and developments that require particular consideration and direction.
- Work with partners of similar organizations and faith-based groups to create systems that serve the interests of developmental services and create communities of belonging for people who experience disabilities.
- Promote Christian Horizons within the Christian community by offering expertise and support, soliciting support and encouraging communities of belonging for people who experience disabilities.
- Cultivate and nurture relationships with local Christian communities.
- Develop and deliver presentations pertinent to the Faith Foundation of the organizations and/or faith-informed perspectives on issues relevant to the organization.

## Requirements:

- 10 years experience in Developmental Services
- 5 years experience in a Leadership/Management capacity
- College diploma (Developmental Services Worker, General Arts, Social Work, or Business Administration)
- University Degree preferred
- Creative Problem Solving & Decision Making
- Developing Others
- Leading Others and Holding People Accountable
- Relationship/Network Building
- Strategic Thinking
- Frequent travel

## Why Should You Apply?

- Competitive Wages
- Career Development and Training Opportunities
- Employee Discounts

**Application Deadline: September 29<sup>th</sup>, 2023**

**Apply with a cover letter and résumé by September 29, 2023, to the Vice President of Operations at: [jobs@christian-horizons.org](mailto:jobs@christian-horizons.org)**

**Start Date:** February 1, 2024

*Christian Horizons seeks to hire a workforce that represents the diversity of the communities where we serve. We are committed to promoting communities of belonging where Black, Indigenous, and People of Colour feel valued, respected, represented, and heard. We encourage applications from qualified candidates from members of groups with historical or current barriers to equity. We seek to provide accessibility through all stages of the hiring process for all applicants with disabilities, consistent with our Accessibility Policies and the AODA. Please let us know if you require accommodation, and we will work with you to meet your accessibility need.*

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