

Christian Horizons

Christian Horizons is a non-profit organization that operates in Ontario, Saskatchewan, and overseas in places like Ethiopia, and Haiti. We have been serving people who experience disabilities for over 50 years. Our Vision is that people who experience disabilities belong to communities in which their God-given gifts are valued and respected. Every role in our organization plays a vital role in achieving this and our goal is to find a candidate who can help us achieve our Values, Vision, and Mission. Visit our website: <https://christianhorizons.org/> for more information.

Permanent, Full Time
Reporting Manager
Waterloo, Ontario (Waterloo Office)

The Reporting Manager supports the Director of Finance in providing optimum financial services to the various stakeholders of Christian Horizons. They are responsible for meaningful, timely, and reliable financial reports, robust financial analysis, and for simplifying, interpreting, and communicating financial matters effectively. The Reporting Manager encourages staff teamwork, development, and team harmony.

Responsibilities:

- Identify, recommend, and implement changes to accounting procedures and policies.
- Operate as a prime contact for financial reporting inquiries for all entities. Ensure timely and appropriate responses.
- Develop, establish, and maintain organizational financial reporting and analysis.
- Budget development and coordination for all entities.
- Ensure compliance with the Ministry and other reporting requirements.
- Identify and correct anomalies concerning Allocated Department budgets/costs with relevant departmental managers/directors.
- Lead review and analysis of shared services and allocated budget results. Ensure that all costs are adequately identified.
- Work alongside the Director of Finance to provide reporting and analysis support for all new and/or changing business venture investigations.
- Prepare other projects and reports as needed.
- Lead internal audit and recommend/implement areas for improvement of operations.
- Identify exceptions, and direct team members to investigate and adjust accounting information.
- Hire, supervise, direct, and coach reporting team members.
- Complete staff performance appraisals annually and promote staff development.

Requirements:

- 5 years of previous experience in accounting
- Bachelor's Degree
- CPA, CA; CPA, CMA; or CPA, CGA designation
- Experience in management and staff development
- Progressive financial reporting experience
- Computer proficiency

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Application Deadline: Friday, October 7th, 2022

Start Date: ASAP

Apply with a Cover Letter and Résumé by October 7th, 2022, to the attention of the Interim Director of Finance at jobs@christian-horizons.org.

Christian Horizons seeks to hire a workforce that represents the diversity of the communities where we serve. We are committed to promoting communities of belonging where Black, Indigenous, and People of Colour feel valued, respected, represented, and heard. We encourage applications from qualified candidates from members of groups with historical or current barriers to equity. We seek to provide accessibility through all stages of the hiring process for all applicants with disabilities consistent with our Accessibility Policies and the AODA. Please let us know if you require accommodation and we will work with you to meet your accessibility needs.

*** It is a requirement of employment to be fully vaccinated against COVID-19. If you are the successful candidate proof of vaccination will be required.*